

WEC [wec@wecgroup.com](mailto:wec@wecgroup.com)  
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LAS VEGAS, NV 89119-5294

## Allotment Filing Confirmation

Online at <https://mypay.dfas.mil/mypay.aspx>

1. Routing #            083 901 825  
   Bank                First Citizens Bank  
                           P.O. Box 988  
                           Radcliff, KY 40159  
                           Phone: 1-270-351-1900  
                           Fax: 1-270-351-1239

2. Allotment Type    **SAVINGS**

3. Allotment Amt     \$ \_\_\_\_\_

4. Account #         \_\_\_\_\_

## Quick Instructions

SERVICE MEMBER LOGS ON  
USING PIN CODE:

1. SAVINGS ALLOTMENT
2. ROUTING #: 083 901 825
3. ACCT. #
4. SAVINGS TYPE ACCOUNT  
(\*Not checking, Not dependent)
5. SAVE
6. CONFIRM
7. PRINT OUT COPY OR  
AFFIDAVIT SIGN

### NEW Allotment Instructions:

After logging onto the website and entering your PIN code, proceed to fill in the above 4 fields to file a **NEW** allotment. Then press **CONFIRM**. Next press **SAVE**.

**EXISTING Allotment Instructions:** (if you already have an allotment to this bank for another creditor such as MAC loans, Pioneer Military Lending, USA Discounters, etc.)

Add field 3 for amount to the existing allotment. Example: If MAC allotment is \$100.00, then add WEC's allotment amount of \$87.00 for a total of \$187.00. This is a piggy-back system and First Citizens Bank will automatically split the payments of each creditor. Military finance does not allow 2 allotments from 1 service member to the same bank.

\*Please always check MyPay first to see if you already have an existing allotment to this bank.

Service Member Name: \_\_\_\_\_ SSN: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

I confirm that I have successfully filed the allotment online at <https://mypay.dfas.mil/mypay.aspx>

A. New Allotment \$ \_\_\_\_\_ B. Piggy-back allotment increased amount to \$ \_\_\_\_\_

Signature of Service Member: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Representative/Witness confirming successful filing: \_\_\_\_\_

Representative/Witness Signature: \_\_\_\_\_ Date: \_\_\_\_\_